



**APPLICATION FOR
BUSINESS FIRST ADVENTURE GRANT**

Section 1: Applicant Information

Business Name _____
Address: _____

Telephone: _____
Fax: _____
Email: _____
Business Owner: _____
Have you applied for a TID: Yes _____ No _____

Amount of Request for Tenant Improvements: _____

Amount of Request for Rental Subsidy: _____

Amount of Request for Signage: _____

Type of applicant:

- ___ Individual(s)
- ___ Corporation
- ___ Limited partnership or limited Liability Company
- ___ Other: _____

Proposed location:

Type of Business:

Retail
Type _____

Restaurant
Type _____

Bar/Club
Type _____

Other
Type _____

Attach current business plan including financial statements/and or projections



Section 2: Project information

Please include a detailed narrative of the project with this application.

Property address(es) _____

Square Footage _____

Annual Rent _____ Rent per sq.ft. _____

Hours of Operation _____

Number of Employees: _____

Do employees live in OTR? If not, what neighborhoods? _____

Where will they park? _____

How will your business serve low-mod income residents in the community? (i.e.- what products do you provide that are affordable, what services do you provide directly to low-income residents) _____

Will you hire low-income residents? Yes _____ No _____

Please attach a schedule of anticipated project costs:

Source of lease hold improvement cost estimates: _____

Address: _____

Telephone number: _____

Please attach a copy of a bid or cost estimate supplied to the applicant.



List other anticipated sources of funds for the project:

Source: _____

Amount: \$ _____

Loan, grant or equity? _____

Other conditions of this source of funds, and status of source: _____

Total Amount of All Sources: \$ _____

Is the property properly zoned for the proposed development? _____

If not, please describe the steps applicant is taking to obtain approval for the project:

Section 3: Attachments

The following information should be included with this application. Please check off material that is included.

- _____ Business Plan including financial statements
- _____ Corporate/LLC Formation documents for Business entity
- _____ Resume of Business Owner
- _____ Estimates or bids for F, F & E
- _____ Market/Demographic study if available
- _____ Detailed narrative of target market, demographics, etc.
- _____ Commitment letters for other financing, if applicable



Section 4: Certification

I certify that all application included in and attached as part of this application is complete and correct to the best of my knowledge. I understand that the Over-the-Rhine Chamber of Commerce will rely on the accuracy of this information. I authorize the verification of all financial and other information provided in connection with this application.

Signature: _____ Signature: _____
Date: _____ Date: _____

For more information, contact:

**Over-the-Rhine Chamber of Commerce
222 E. 14th Street
Cincinnati, OH 45202
(513) 241-2690
Fax: (513) 241-6770**